

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING
Highland Station – 317 South Lookout Mountain Road
March 14, 2011**

The meeting was called to order at 6:02 p.m. by Director Jim Espy, in President Annette Calvi's absence. Ms. Calvi was excused for medical reasons.

Board Members Present: Jim Espy, Robb Gair, Pat Smith, and Ed Daniels

Others in Attendance: Chief Wells, Captain Walling, Sara Walling, Captain Brown, Assistant Chief Ron Quaife, Christina Shea and Rob Davis (Architect)

Previous Months' Minutes: February 14, 2011 meeting minutes approved as written M-Daniels, S-Gair, unanimous

Financials:

Ms. Shea reviewed the February Financial packet, which was accepted as presented. The 2010 audit field work is almost complete. The 2010 LOSAP contribution and reverting back of funds was discussed and is expected to be finalized at the April meeting; additional earnings may be allocated.

Chief's Report:

1. Billing Report: The February Billing Report was presented by Chief Wells. Fee Revenue is on target and March is looking strong.

Chief Wells reviewed the written Report:

2. FEMA Grant – no change
3. Optimum staffing for February at 96%
4. Conduct related proposed Rule Changes were added and included in the packet along with the proposed Financial Management Section
 - Reserve Member
 - modification to General Rules of Conduct and the Use of Social Media
 - Leave of Absences, including educational, military, and maternity

The above three rules modifications were approved with corrections as stated (M-Gair, S-Smith, unanimous); the Financial Management section will be postponed until April.

5. Membership
6. Ambulance 1
7. Billing Rate Changes postponed until April
8. The Chief will be attending a funeral for a Limon Police Chief (and Uncle to FF Chief).

Old Business:

1. Building Update:
 - The "lease" for the parking area from MVMD to HRTAD has been modified in name and term to an Intergovernmental Agreement (IGA) at the request of Jeff Co which has resulted in a minor delay. Chief Wells will represent HRTAD at the MVMD next meeting to present a plaque in appreciation of the parking agreement.

- Rob Davis representing Studio DH Architecture and Chief Wells reviewed the various features on the profile renderings and preliminary design. It is likely that the rock face will require a community-Foundation fundraiser. The basic plans were approved and the design phase may begin (M-Smith, S-Gair, unanimous).

New Business:

1. Director Espy suggested that HRTAD look into precious metals to increase investment gain, but Treasurer Smith and others note that the District is limited in allowable investments.

Meet Adjourned at 7:20 pm
