

**HIGHLAND RESCUE TEAM AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING
Genesee Fire Station – 23455 Current Drive
October 10, 2011**

The Board meeting was called to order at 6:32

Board Members in Attendance: Nettie Calvi, presiding, Ed Daniels, Pat Smith, and Jim Espy

Others in attendance: Deputy Chief Sharon Jones, Gary Bartel, Captain Chris Walling, Richard Tyrell -Ed, Christina Shea, Chief Wells, and Barbara DeBoer

Minutes of the previous meeting were approved as written.

Financial Report – given by Ms Shea per written report.

HRT's fee revenue was above target due to June and August. We are over target for revenue with 99% of tax revenue having been received. Expenses are below target because of wages being lower than budgeted.

Maintenance contracts will still hit this year.

Chief Wells - we negotiated a better rate this year for the Lifepac maintenance.

Ed Daniels - noticed that LOSAP had been changed to 30,000.

Ms Shea feels that should not matter, we will make it up somewhere else. The \$35,000 LOSAP is a new number we received today.

Pat Smith – There is one thing I would like to do. We have too much cash in the Charles Swab acct. We should take some of that to pay the building expense and to pay some of the 4th quarter bills, since it is already in cash.

Ms Calvi - do we need to vote on this?

Ms Shea - no. We will still have other funds in cash.

Pat Smith - If it is going to just sit in cash, we should go ahead and put it in CD's.

Amended budget hearing:

Ms Calvi - How many budget amendments can you have?

Ms Shea - as many as you need. If we go over the entire budget by even one dollar we have to amend the budget.

Chief Wells - we will manage to the current number.

Pat Smith moves to approve the amended 2011 budget of \$1,008,065. Ed Daniels seconds it. All are in favor of passing the budget resolution.

Chiefs Report: Billing report: We billed 19K in September, quite a bit down from August. October has been slow as well.

Station update: We just completed our second change order. Jeffco told us we did not need a fire door or double sheet rock. The new news as of this morning is that we need a sprinkler system. They originally told us that if we put the window wells in we did not need a sprinkler system. They asked us to lie to them today- To tell them that 2 of the dorm rooms were going to be offices. Chief Wells told them to have their lawyer call our lawyer. Raulie has been called and will handle it when she returns from a trip.

Pat Smith- Was there was a change in the fire code with what is required?

Chief Wells- Jeffco approved our plans before that went into effect.

Long Range Plan: We still need to do some work on this.

Budget update - One change you will see in Nov. We will probably reduce our Medic payroll expense. We will move our paid staff to the harder to cover shifts M-F and have our volunteer paramedics take the nights and weekends when they are available.

We will most likely move our PT medic to PRN.

Ed Daniels- feels we should let the public know we have recruited all these volunteer paramedics.

Chief Wells - Our volunteers are worth over \$300k to the District. That is less than a 2 year payback for our building.

Electronic PCR's- We will start implementing them in the next couple of weeks.

Staffing: Matt Davison will be working with Tom Pedigo on training. Arthur Bruck will manage the non CST EMT's.

Billing changes are detailed in the written Chiefs Report.

Ed Daniels- People mistakenly think that Medicare/Medicaid is working and should be a model for business. The people that really get hurt, are the people that don't have insurance, but have personal money and are honorable about paying their bills. It's upsetting that people don't really understand this.

Chief Wells - Lutheran has to reduce the return rate to the hospital under Obama care. There will be reductions in coverage for home nursing.

Ms Calvi - The homecare industry will fight that.

In response to Ed Daniel's request on an update on coverage in Idledale:

The call volume on the HWY 74 corridor has been less than years past. Our response time runs between 11 and 12 minutes, where as the District's overall response time is 7 minutes. If they counted Nettie, our response time would be just 5 minutes. Also Foothills Fire has recruited 2 EMTs in that area and they are very active and respond to everything. Overall it has been good coverage.

2012 Budget:

Ms Calvi has a question about matching funds.

Ms Shea is not sure exactly where it is in the budget.

Chief Wells - We will take care of it. There will be a separate line item for matching funds in the final 2012 proposed Budget

Ms Calvi- Does the \$531K include the change order?

Chief Wells- yes and items we have moved forward from 2012.

Ms Shea – The current cash balance is \$466 after paying 200+ to the contractor.

Chief Wells - We will end the year with \$319 in cash after we pay for the building.

Ms Shea - We have already paid for half of the building.

Ed Daniels thinks Ray, Barb and Christina should get credit for cutting the budget and saving money where they could. Also thank you for the creation of the Foundation for protecting that money so it could be used wisely.

Pat Smith would like to make a motion to approve spending \$7,000 for an additional generator. Ed Daniels seconded it, all were in favor.

Ms Calvi has new business - She talked to Raulie, the District's lawyer and the Board really has to think about protecting the District from safety issues. She will bring it up next month.

Chief Wells – There was an incident where proper Hazmat protocols were not followed. We realize the need for more training on Hazmat procedures.

The Meeting was adjourned at 7:54
